Merry Lake Property Association

Date: October 8, 2022

Called the meeting to order: 0933

Pledge of Allegiance

Roll Call:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Kyle | Terry | Sian | Teresa  | Julie | Mark | Gail |

Board members absent: n/a

**Visitors (First & Last Name):** None

**Secretary’s Report (Sian):** Approval of Sept Annual Mtg Minutes Pt 1: (1st: Julie / 2nd: Terry)

 Approval of Sept Mtg Minutes Pt 2: (1st: Mark / 2nd: Terry)

**Bookkeeper’s Report (Julie):** Nothing to report

**Treasurer’s Report (Teresa):** Approval of Sept Report (1st: Julie / 2nd: Sian)

**Approval of Bills:** $763.87 for Diesel Fuel

**Old Business:**

**Park Development (East Side**): Kyle reported that Neil Applin suggested looking into churches to repurpose equipment being replaced. Teresa contacted Waldron School and was told they are not getting new equipment. The Board will look to secure items and agrees this will be an ongoing project. Discussion was held regarding the placement of picnic tables onto concrete slab that would replicate what has been done at the Pavilion (West Side). It was reported that there may be access to equipment (for pick up) out of Findlay, Ohio. The Board will take over mowing of the lot for the planned development.

**Dam Opening:** This is the second year where the County has not worked on the dam wall, as there is no operator. The “tentative” date for the gate to be opened at the end of October, as this will allow the few residents to complete their seawall repairs.

**New Business:**

**2022-2023 Budget:** A proposed budget was submitted by Kyle. Sian to format and present this at the November meeting for review and approval.

**Clarification of Bank Accounts (for depository purposes):** As it stands, all funds are deposited into the Savings Account by the Secretary. The Treasurer moves funds into the Checking Account as needed to cover bills and will also move funds into the Memorial Fund Account, when appropriate. In generating the Fiscal Year report that is posted in the September newsletter, there have been some confusion as to the designation of funds under the appropriate budget categories. Sian will provide detailed deposit information to Teresa with instructions for account designations.

**Invoice Changes:** Sian submitted a reformatted invoice that would assist property owners in determining any donations they would like to make. She reported that several residents tend to overlook the “Past Due” amounts when calculating total dues owed. By lining up the amounts due, it may help property owners realize the total amount due. This format will also assist the Secretary and Treasurer in correctly designating monies received. Additionally, an “Activities Fund” has been approved and created, which will allow the Board to earmark funds for the activities/events hosted each year. Sian further reported a need to address that post dated checks or incompletely filled checks would not be accepted, which she added to the bottom of the new invoice. She reported that several checks had to be returned to the property owner, as State Bank would not accept any checks with missing fields. The members of the Board assisted in providing the description of fund sources on the invoice.

**Tax Foreclosure/Sale/Lien Releases:** These are sent on cards via USPS. The Secretary (Sian) must get these to the Records Keeper (Julie) in swift fashion.

**Corporate Filing**: Discussion was held about correctly submitting the annual form/payment to the State of Michigan. When the form is received, it must be held onto until the September Annual Meeting. Upon selection of the new Board Members, the form must then be completed with the new officers selected and mailed in.

**Mailbox Key:** Sian to provide a spare key to Julie.

**Lake Communications (Sian/Julie):** Newsletter was posted to the website without financial information.

**Building Advisory Committee (Terry):** Nothing new to report, but in the two homes previously approved are going up quick.

**Lake Activities (Sian & Terry):** The following are the 2023 Proposed Activities to be discussed further at the November meeting.

|  |  |
| --- | --- |
| May | Evening Mixer & Light Up The Night |
| June | Paint Like Picasso & Pancake Breakfast |
| July | Merry Lake Games, Boat Parade, Picnic & Potluck (Luau) |
| August | Fishing Derby |
| September | Karaoke & Movie Madness?? |
| October | Chili Cook Off, Pumpkin Deco, Sweet Treat Bake Off |

MOTION TO ADJOURN: (1) Kyle / (2) Terry **MTG END TIME:** 1050